

# How to Renew Your Vessel Registration with COMPASS Log-in

This Guide will help you renew your Maryland Vessel Registration, with easy-to-follow, step-bystep instructions.

Make sure you have your Vessel Number and your Hull Identification Number (HIN) available. You will need both to complete your Vessel Registration Renewal.

First, you must Log-in to the COMPASS system.

https://compass.dnr.maryland.gov/DnrCompassPortal

If you are new to COMPASS, you will need to create a DNR ID.

To be eligible to renew your vessel registration online or through the MVA Kiosk, your vessel record must meet the following criteria:

- Be within the renewal time period
- Has an active status
- Previously completed a transaction for same vessel within the last 2 years
- No restrictions noted on your vessel record, or customer record
- Customer record must be complete with valid mailing address
- Vessel record must be complete with all required information



# https://compass.dnr.maryland.gov/DnrCompassPortal

# Log in to COMPASS:

With your Username and Password,

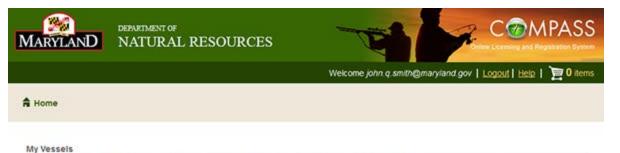
OR

with your DNR ID and Birth Date.



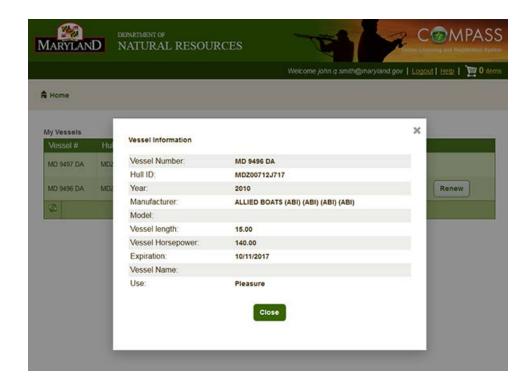
		Welcome john q.smith@marys	and gov   Logout   Help   📜 0 items
A Home			John Smith (2157047)
Personal Information	My Licenses	Services	Notifications
Personal Information Addresses Identity Information Appearance Information Contact Information Certifications My Vessels View Vessels	View Recreational License Renew a License Reprint License My Offroad Vehicles View Vehicles Register a Vehicle Permits & Camping Print Recreational License View Order History	Purchase New License Purchase Merchandise Change Password Report a Harvest View Harvest Reports Enter Lottery Product Survey	
Downloads		Commercial Fishing	
DNR ID Card Harvest Record Field Tags Permission Form for Huntin Permission Form for Fishin Trip and Emergency Conta Emergency Room Listing Migratory Game Bird Hunti	ict Form	Add Vessel Operation License Express Renewal	

From the COMPASS Home Page, Click on View Vessels.

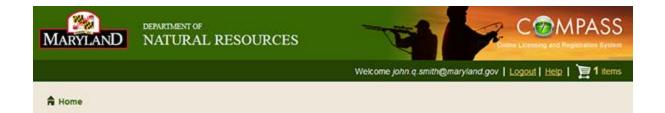


#### Vessel # Hull ID Year Manufacturer Length Expiration LIPPINCOTT (112) MD 9497 DA MDZ00713J717 2008 40.50 12/31/2018 Select (112) (112) (112) ALLIED BOATS (ABI) 15.00 10/11/2017 MD 9496 DA MDZ00712J717 2010 Select Renew (ABI) (ABI) (ABI) 3 **Continue Shopping** Continue to Checko

If you click on Select, a pop-up window will appear with your vessel information. Be sure to enable pop-ups for this site.



The pop up window will look similar to this. Simply click on the green Close button to proceed to the next step.



MD 9497 DA MDZ00713J717 2008 LIPPINCOTT (112) 40.50 12/31/2018 Select
MD 9496 DA MD200712J717 2010 ALUED BOATS (ABI) (ABI) (ABI) (ABI) 15.00 10/11/2017 Select Added

Note the Added button in the far left column is shaded out, indicating this is the vessel you have selected for renewal.

Now that you have selected the vessel you wish to renew, click on Continue to Checkout to proceed to the next step.

Review your vessel information and click on Continue to verify.

Home			
	Verify Vessel Information		×
ly Vessels	Vessel Number:	MD 9496 DA	
Vessel # Hu	Hull ID:	MDZ00712J717	
MD 9497 DA MD	Year:	2010	
	Manufacturer:	ALLIED BOATS (ABI) (ABI) (ABI) (ABI)	
MD 9496 DA MD	2 Model:		Renew
2	Vessel length:	15.00	
	Vessel Horsepower:	140.00	
	Expiration:	10/11/2017	
	Vessel Name:		
	Use:	Pleasure	
		perjury that I have verified the hull identification number o on this application are true and correct to the best of m knowledge and belief.	

Now you will review your shopping cart.

You can choose to Continue Shopping, or you can go directly to Check Out.

	MARYLAND DEPARTMENT OF NATURAL RESOURCES			Welcom	e john o	smith@mar	yland.gov	ntine Lippensi		stem
	A Home									
	Review Shopping Cart					Cont	inue Sho	pping	Check Out	]
	Product Name		Unit Price	Start	End	Quantity	Total			Ē
	Vessel Registration F	Fee(MD 9496 DA)	\$24.00			1	\$24.00	Edt	Delete	
Please note the vessel number you are renewing displays in the										I

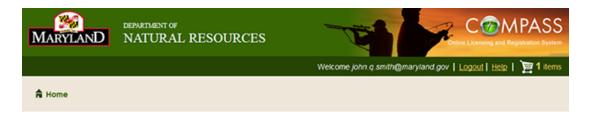
displays in the shopping cart. Next you will be asked to Review Addresses. If you click on Update Address, a screen will appear like the one on Page 10.

If you are satisfied that your addresses are correct, you can proceed to Check Out.

**Please Note:** There are 3 addresses: one for your home, one for billing and another for mailing.

DEPARTMENT OF IARYLAND NATURAL R	RESOURCES	E		R COMPAS
	We	elcome john q smiti	h@maryland g	pov   Logout   Help   🎽 1 it
i Home				
Review Addresses			Updat	e Address Check Out
	City	State	Updat	e Address Check Out
Review Addresses Address 580 Taylor Avenue	City	State MD		
Address		and the second sec	Zip	Address Type

Please review the address information above and choose Update my Address to update any address type that is not current



Address 2: City: State: County: Zip Code:	Annapolis Maryland Anne Arundel County	Primary Mailing Billing Shipping	lf y this Hei any Wh
	Edit Delete	]	
		Add Addres	ss Continue

If you chose to up-date your address(s), this is the screen you will see next. Here you have the opportunity to make any address changes needed.

When finished, click on Continue.

Now you will review your shopping cart. If you have additional vessels to renew, you can choose to Continue Shopping.

If not, you can proceed to Check Out.

Please note the vessel number you are renewing displays in the shopping cart.





The following inventory items are associated with products from this transaction.

Click "Proceed Transaction" now to finish the transaction and have these items mailed to the shipping address of record. Click "Edit" next to an inventory item to modify the fulfillment method.

### Inventory for Transaction R0000l174757567:



Inventory items marked as "Pickup at DNR" can be retrieved at any DNR Regional Service Center. A full list of these locations can be accessed at <u>DNR Locations</u>.

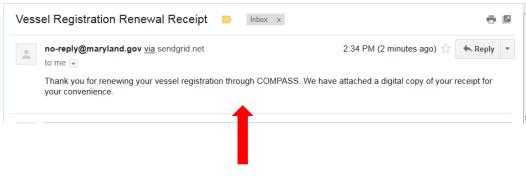
Vessel Information: XXXXXXXXXX01 MD 1897 DB	Transaction Total: \$24.00
Managing Owner: John D Doe	Amount Paid: \$0.00
Billing Address: Doe St Arlington, VA 22222	Balance Due: \$24.00

The license or permit document is not valid until signed in ink by the individual named below and is the only acceptable form of the license. You are required to carry the signed copy of your license or permit at all times when engaged in fishing, hunting or operating your off-road vehicle and produce it when asked by law enforcement.



If using a Credit or Debit Card, you will see this charge on your statement as "MD DNR Licensing".

	DEPARTMENT OF NATURAL RESOURCES	C MPASS Online Licensing and Registration System
A Home		
Print Receipt	or Renewing your Vessel Reg Click on address below if you would like the receipt sent to em	Print Receiptand/or
Email: Confirm Email:		If you want an Email copy of your receipt, enter and confirm your email address here, and then click on Send.



This is a sample of the e-mail message you will receive, along with a digital attachment of your receipt.

Please be reminded that your receipt will serve as your temporary registration for 30 days and should be kept on your vessel.

You can expect to receive your vessel registration and decals in the mail within 10 business days.

If you have any questions about this process, please contact:

Email: <a href="mailto:customerservice.dnr@maryland.gov">customerservice.dnr@maryland.gov</a>

**Telephone:** Call toll-free in Maryland at 1-877-620-8DNR (8367) (Weekdays 8:30 a.m.-5 p.m.)

> Out of State: 410-260-8DNR (8367) (Weekdays 8:30 a.m.-5 p.m.)