

**RENTAL AGREEMENT**  
**NEW GERMANY STATE PARK – BLACK FOREST ROOM**

EVENT TYPE (e.g. wedding)		
ESTIMATED OCCUPANCY (60 max)		
NAME ("LICENSEE")		
STREET ADDRESS		
CITY/ STATE/ ZIP		
PHONE		
EMAIL		
TOTAL # OF CHAIRS NEEDED		
TOTAL # OF 5' ROUND TABLES		
TOTAL # OF 6' RECT TABLES		
DO YOU PLAN TO USE THE FIREPLACE?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

EVENT DATE(S) AND PAYMENT AMOUNT					
DATE*	WEEKDAY RATE	WEEKEND/ HOLIDAY RATE	ALCOHOL PERMIT	TIME EXTENSION TO 10 PM*	TOTAL
	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$35	<input type="checkbox"/> \$50	
	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$35	<input type="checkbox"/> \$50	
	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$35	<input type="checkbox"/> \$50	
	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$35	<input type="checkbox"/> \$50	
	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$35	<input type="checkbox"/> \$50	
	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$35	<input type="checkbox"/> \$50	
FIREWOOD	<input type="checkbox"/> 2 BUNDLES (\$15)		<input type="checkbox"/> 4 BUNDLES (\$30)		
<b>TOTAL DUE</b>					

\*RENTALS ARE AVAILABLE SEPTEMBER 15 – DECEMBER 15 AND MARCH 15 – MAY 15.  
RENTAL HOURS ARE 8 A.M. TO SUNSET UNLESS EXTENDED TO 10 P.M.

**PAYMENT METHOD\*\* (CHECK ONE):**

<input type="checkbox"/>	Cash (Accepted at the New Germany Ranger Station)
<input type="checkbox"/>	Check (Payable to MD Department of Natural Resources)
<input type="checkbox"/>	Credit Card (Call 301-895-5453)

\*\*PAYMENT IS REQUIRED AT TIME OF RESERVATION. TO RESERVE, CONTACT NEW GERMANY STATE PARK AT 301-895-5453 OR [newgermany.statepark@maryland.gov](mailto:newgermany.statepark@maryland.gov).  
RESERVATIONS CAN BE MADE UP TO ONE YEAR IN ADVANCE.  
PLEASE READ AND SIGN THE ATTACHED CONDITIONS.

# CONDITIONS OF BLACK FOREST ROOM RENTAL AGREEMENT

- Payment is required at time of reservation.
- No refunds will be given for cancelations made within 2 weeks of the event.
- Rental hours are 8 a.m. to sunset unless a time extension has been purchased in advance. Time extensions are subject to management approval.
- Use of the Black Forest Room for commercial purposes is not permitted.
- The Black Forest Room does not include kitchen facilities.
- The maximum capacity for Black Forest Room rentals is 60 people.
- No permanent alterations may be made to the Black Forest Room or surrounding areas.
- The Lake House restrooms are not reservable and must remain fully open and accessible to all park users.
- Use of the fireplace requires permission. (Please check the appropriate box on this form).
- The parking area immediately surrounding the Lake House is reserved for handicapped parking, authorized and emergency vehicles, and loading and unloading only. All other vehicles must park in designated parking lots nearby.
- The Licensee is responsible for cleaning and returning the Black Forest Room to its original condition by sunset (or by 10 p.m. if a time extension has been purchased in advance).
- The Licensee is responsible for removing all trash from the Black Forest Room upon departure. (A dumpster is available at the Ranger Station).
- Failure to clean and depart the Black Forest Room by sunset (or by 10 p.m. if a time extension has been purchased in advance) will result in an additional fee equivalent to a one-day rental.
- Consumption of alcohol requires a permit and must be contained within the Black Forest Room. Permits may be revoked for cause by the Park Manager, their designee, or a Natural Resources Police Officer.
- Music must be kept at a volume that is not disruptive to other park visitors.
- Park staff are not responsible for providing services for the event, such as site security, traffic control, crowd control, food service, etc.
- The Licensee's license to use the State's natural resources is non-exclusive. DNR and its employees, contractors, agents, and invitees shall have the continued use of the State's natural resources as DNR determines appropriate.
- The Licensee shall comply with all federal, state, and local laws and regulations applicable to activities to be conducted under this agreement.
- This agreement may be terminated by DNR, in whole or in part, whenever DNR determines that such termination is in the best interest of the State. In addition, in the event the Licensee breaches this Agreement, DNR may immediately terminate the Agreement for default or at its sole discretion allow the Licensee time to take corrective action to cure the default.

## PLEASE READ AND SIGN BELOW

*By signing below, I certify that I have read the conditions of this rental agreement and I understand and agree that the use of the Black Forest Room under this agreement is undertaken by me solely at my own risk, and that the State of Maryland shall not be held liable for any claims, demands, actions, or causes of actions, for injuries, to me or anyone else, or damage to property arising out of or connected with this rental agreement or the use of the facility.*

SIGNATURE	DATE