

MEMORANDUM

TO: Board of Trustees, Area Representatives and Trustees Emeritus

FROM: William H. Leahy, Director

DATE: March 4, 2019

RE: **Board of Trustees Meeting on Monday March 4, 2019 at 4:00 PM.**
There will be a light snack provided after the meeting concludes in the MET offices.
No food or beverages are allowed in the MHT conference room.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

**Finance Committee at 2:00 p.m.
Executive Committee at 3:00 p.m.**

**There will be a meeting of the Agriculture Committee at 2:00 p.m. in the MHT
Rodney Little Conference Room (3.120) located on the third floor.**

AGENDA

4:00 PM Regular Meeting of the Board of Trustees

- I. Call to Order**
- II. Board Work Plan & Governance Topics (Mary /Toby) [4:00 – 5:00]**
 - A. Adopting Minutes of February 4, 2019 regular meeting.
 - B. Chairman’s Report (Mary)
 - C. Ted Sudol – Update on Foundation – Bill will exit the room.
 - D. Director’s Report (Bill)
 1. MET Annual Report
- III. Committee Reports (verbal/handout) – [5:00 – 6:00]**
 - A. Governance & Nominating (Toby & David)**
 1. New Trustee Recruitment Nominations
 - B. Finance (Julia/Bill)**
 1. Private budget update (information/update)

C. Easements & Stewardship (Chair Powell & J. Turgeon)

1. Committee Report (information/update)
2. New Easements
 - a) Assignment of Easement from Conservancy for Charles County, Inc., 207.957 acres, Charles County
 - b) Lynn Koiner, 0.75 acre, Montgomery County, w/ The Charles Koiner Center for Urban Farming, Incorporated

D. Agriculture (Chair Green/T. Lloyd)

1. Committee Report (information/update)

E. Land Trust Advisory Committee (Phil/Michelle, Bill)

F. Grants Committee (Gary/Mary)

1. Committee Report (information/update)

G. Legislative Committee (Phil/Dick)

1. Committee Report (information/update)

H. Other Committee Updates

IV. Other Business

V. Adjourn