

**MEMORANDUM**

TO: Board of Trustees, Area Representatives and Trustees Emeritus

FROM: William H. Leahy, Director

DATE: February 4, 2019

RE: **Board of Trustees Meeting on Monday February 4, 2019 at 4:00 PM.**  
There will be a light snack provided after the meeting concludes in the MET offices.  
No food or beverages are allowed in the MHT conference room.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE  
CROWNSVILLE, MARYLAND  
THIRD FLOOR CONFERENCE ROOM (MHT)**

**Finance Committee at 2:00 p.m.  
Executive Committee at 3:00 p.m.**

**There will be a meeting of the Agriculture Committee at 3:00 p.m. in the MHT  
Rodney Little Conference Room (3.120) located on the third floor.**

***AGENDA***

**4:00 PM Regular Meeting of the Board of Trustees**

- I. Call to Order**
- II. Board Work Plan & Governance Topics (Mary /Toby) [4:00 – 5:00]**
  - A. Adopting Minutes of December 11, 2018 regular meeting.
  - B. Chairman’s Report (Mary)
  - C. Ted Sudol – Update on Foundation – Bill will exit the room.
  - D. Director’s Report (Bill)
    1. Second Quarter Progress Report
- III. Committee Reports (verbal/handout) – [5:00 – 6:00]**
  - A. Governance & Nominating (Toby & David)**
    1. New Trustee Recruitment Nominations
  - B. Finance (Julia/Bill)**
    1. Private budget update (information/update)

**C. Easements & Stewardship (Chair Powell & J. Turgeon)**

1. Committee Report (information/update)
2. Approval of Consent Calendar:
  - a) Edwin and Marian Fry, 191.668 acres, Kent County w/ Eastern Shore Land Conservancy, Inc.
  - b) Still Pond Preserve, LLC, 155.04 acres, Kent County w/ Eastern Shore Land Conservancy, Inc.
  - c) Langford West, LLC, 304.598 acres, Kent County w/ Eastern Shore Land Conservancy, Inc.
  - d) Shell Point Farm & Forest, LLC, 74.64 acres, Kent County, w/ Eastern Shore Land Conservancy, Inc.
  - e) Nichols Family Limited Partnership, 221.0326 acres, Worcester County w/ Lower Shore Land Trust, Inc.
  - f) The Nature Conservancy, 65.736 acres, Calvert County w/ Patuxent Tidewater Land Trust, Inc., and the US Dept. of the Navy (REPI program)
3. Stewardship
  - a) Updated request for amendment on Maryland Transportation Authority Property (project also previously referred to as Harford County/James Run Sewer Line; CE #0155MTA88.HARF) Harford County

**D. Agriculture (Chair Green/T. Lloyd)**

1. Committee Report (information/update)

**E. Land Trust Advisory Committee (Phil/Michelle, Bill)**

1. Cooperative Agreement between MET and the Charles Koiner Farm
2. Cooperative Agreement between MET and North American Land Trust

**F. Grants Committee (Gary/Mary)**

1. Committee Report (information/update)
2. Keep Maryland Beautiful Grant Report

**G. Legislative Committee (Phil/Dick)**

1. Committee Report (information/update)

**H. Other Committee Updates**

**IV. Other Business**

**V. Adjourn**