

MEMORANDUM

TO: Maryland Environmental Trust (MET) Board of Trustees, Area Representatives and Trustees Emeritus

FROM: John Turgeon, Acting Director

DATE: December 2, 2019

RE: **Board of Trustees Meeting on Monday December 2, 2019 at 4:00 PM.**
There will be a light snack provided after the meeting concludes in the MET offices. No food or beverages are allowed in the Maryland Historical Trust (MHT) conference room.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

**Finance Committee at 2:00 p.m.
Executive Committee at 3:00 p.m.**

AGENDA

- 4:00 PM Regular Meeting of the Board of Trustees**
- I. Call to Order**

 - II. Board Work Plan & Governance Topics (Mary /Royden)**
 - A. Adopting Minutes of November 4, 2019 regular meeting.
 - B. Chairwoman's Report (Mary)

 - III. Acting Director's Report (John)**

 - IV. Committee Reports (verbal/handout)**
 - A. Governance & Nominating (Toby)**

 - B. Finance (Julia)**
 - 1. Private budget update (information/update)

B. Easements & Stewardship (Royden/John)

1. Committee Report (information/update)
2. Consent Calendar
 - a. Harford County Chapter, Izaak Walton League of America, 48.23 acres, Harford County w/ Harford Land Trust

C. Agriculture (Scott)

1. Committee Report (information/update)

D. Land Trust Advisory Committee (Phil)

1. Cooperative Agreement Request (if applicable)
2. Land Trust Assistance Program Report
3. Land Trust Advisory Committee Report

E. Grants Committee (Gary/Mary)

1. Committee Report (information/update)

F. Other Committee Updates

V. Other Business

VI. Adjourn Open Meeting

VII. Closed Meeting

1. A portion of this public meeting may be closed to discuss matters with legal counsel.