

Welcome to the Keep Maryland Beautiful application for the FY20 grant cycle!

Thank you for your interest in the Keep Maryland Beautiful Grants Program. We are excited to offer four different grants this cycle. Applications will only be accepted through this online system. The application period is open from October 1, 2019 to November 14, 2019. Applications will not be accepted after this date.

A few important reminders as you begin your application:

- Please remember to save all of your application materials prior to submission.
- This platform, unfortunately, will not allow you to save your progress and return, so please be prepared to complete the application in one sitting. We recommend that you create a separate document with copies of your answers that can be saved to your device.
- There is no confirmation page or email following the submission of your application. If you are concerned with the submission of your application, please contact Dina Lansinger, dina@forevermaryland.org.
- All of this information and more is available on our website under "Frequently Asked Questions".

The review process for all applications begins immediately following the deadline. Applicants can expect to be notified of the decision on their application by March 20, 2020. Awardees should expect their funding to arrive by April 15, 2020. Awardees are obliged to return a grant receipt form following the acquisition of their funds, no later than April 30, 2020.

If you have questions throughout the process, please refer to the contacts below:

For general questions about our grants, application process, and reporting requirements, please email Dina Lansinger, dina@forevermaryland.org

For specific questions about land trust assistance grants, please email Michelle Grafton, michelle.grafton@maryland.gov

For specific questions about Clean Up & Green Up grants, please email Alyssa Clemons, alyssa.clemons@maryland.gov

Thank you for your commitment to keeping Maryland beautiful! We wish you the best of luck.

Common Application

* 1. Name:

* 2. Name of Organization:

* 3. Federal I.D. Number / E.I.N.:

* 4. Organization Address:

Street:

City:

State:

Zip:

Date:

* 5. Please provide the county in which your organization is located. If your organization is located in Baltimore City, please write Baltimore City.

* 6. Phone Number:

* 7. Email:

* 8. Please select the grant you are applying for. If you are applying for The Citizen Stewardship Grant or the Clean Up and Green Up Grant, please ONLY apply for **one** grant. New this year, Maryland land trusts can apply for a Janice Hollman Grant , as well as nominate an individual (from their own land trust or another Maryland land trust) for the Aileen Hughes Award. Separate applications must be submitted for Hollman and Hughes to be considered.

* 9. Please provide the address for the proposed project site. If there is no project site, please re-enter the address of the organization:

Street:

City:

State:

Zip Code:

* 10. By checking the box below, you affirm that you have legal rights to the use of this site (listed above) as the property owner, or by permission granted by the property owner.

I have rights and/or permission to carry out my proposed project at the address given above.

I do not yet have the rights or permission to carry out my proposed project at the address given above.

Confirmation

* 39. Please confirm that you are applying for the **Aileen Hughes Award**

- I am applying for the Aileen Hughes Award for Land Trust Leadership
- I want to apply for a different grant

NOMINATION AND SELECTION CRITERIA:

The nomination shall explain how the proposed recipient meets the following criteria:

- Individual representing a Maryland local land trust (qualified organization under Natural Resources Article 3-2A-01 (d))
- For the successful completion of a conservation project (project not complete if the land trust still owes money on it)
- Projects should be within the last 2 - 3 years and may include land transactions, outreach and community education, funding, land management and legislative achievement;
- The individual and/or project should demonstrate some of the following:
 1. leadership
 2. partnership and/or innovation in a conservation project
 3. high level of performance and/or
 4. organizational development

For this award, a land trust is defined in the Annotated Code of Maryland at Natural Resources Article 3-2A-01 (d): "Land trust" means a qualified conservation organization that is a qualified organization under paragraph 170(h)(3) of the Internal Revenue Code and regulations adopted under paragraph 170(h)(3) and has executed a cooperative agreement with the Maryland Environmental Trust.

* 40. Nomination:

Name of nominee:

Nomination submitted by:

* 41. Please briefly describe your knowledge of the nominated individual, and why you believe that person should receive this award. Provide examples of excellence from the criteria that are the basis for the nomination. Please keep your nomination concise (300-750 words).

Confirmation

Thank you for applying for a Keep Maryland Beautiful grant. These grants are sponsored by Maryland Department of Housing and Community Development, Maryland Department of Transportation, the Forever Maryland Foundation and Maryland Environmental Trust. We will be in touch with any questions.

Please remember the following important dates and details:

- Applicants may only apply for one of the four grants.
- All applicants will be notified of the decision on their application by March 20, 2020.
- Grant money will be received by April 15, 2020, either through direct deposit or by check. Direct deposit will appear as a deposit from Department of Natural Resources.
- Funds are to be used from April 15, 2020 (or the date acquired) to February 28, 2021.
- Grant Receipt Forms must be signed and returned no later than April 30, 2020. These forms can be electronically submitted in PDF format to dina@forevermaryland.org.
- Final grant reports are due within two months of the culmination of the project or by February 28, 2021. Please email these to dina@forevermaryland.org.

If you have any questions, please email dina@forevermaryland.org with the name of your organization in the subject line.

Please print this page for your records.

* 42. Please confirm:

- I have read and understood the confirmation details of my grant submission