

Maryland Department of Natural Resources Local Parks and Playgrounds Infrastructure

Acquisition Application and Project Agreement

POS PROJECT #

(DNR Use Only)

1. PROJECT INFORMATION: Please fill out all sections of the form completely unless otherwise indicated.

PARK NAME _____

PROJECT NAME _____

2. PROJECT LOCATION: Please identify all applicable parcels.

Street Address: _____

City/Town _____

County _____

Zip Code _____

County Tax Map _____

Grid _____

Parcel _____

Lot _____

SDAT Account Identifier _____

MD Legislative District _____

District-Subdivision-Account Number or Ward-Section-Block-Lot (as applicable)

Deed Liber/Folio _____

Is this project located in a Priority Funding Area? Yes _____ No _____

3. PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Please explain the proposed acquisition and be specific. Why is it being done (future recreation development, natural resource protection/conservation, etc.) and how does it relate to local recreation needs? Is it a new park or does it build upon an existing park area? Provide all of the information that you feel is necessary to explain and justify the project. Attach a separate sheet, if necessary.

4. PUBLIC ACCESS: No amount of these funds shall be used for projects that are inaccessible to the general public. Please describe the general public access that will be available for this project and note any restrictions or limitations.

5. PROJECT PERIOD: From: _____ Date of Letter of Acknowledgement or Letter of Concurrence (DNR Use Only)

To: _____ Estimated Date of Completion (Must be filled in by Applicant)

6. DESCRIPTION OF LAND TO BE ACQUIRED:

This is a(n): New Park _____ Addition to an Existing Park _____ Nearest town or community served: _____

Deed acres: _____ Ac. Acres to be acquired with this acquisition: _____ Ac.

Existing park acreage: _____ Ac. Planned ultimate acreage: _____ Ac.

How many acres are: Wooded _____ Ac. Agricultural _____ Ac. Floodplain _____ Ac.

In the Critical Area _____ Ac. Non-Tidal Wetlands _____ Ac.

6. DESCRIPTION OF LAND TO BE ACQUIRED (Cont.):

The topography is flat, steep, sloping or other (describe): _____

Road Frontage: _____ Ft. Paved _____ Unpaved _____

This property is: Improved _____ Unimproved _____

If improved, list all current improvements – identify size, condition, and future use of each improvement:

Explain Zoning: _____

Current Land Use: _____

Is the property currently being utilized at its highest and best use? Yes _____ No _____

Highest and Best Use: _____ Developable potential - # of lots: _____

Subdivided? Yes _____ No _____ If Yes, # of lots: _____ Average size of lots _____

Utilities Available: Water _____ Sewer _____ Electric _____ Gas _____ Phone _____

Environmental Hazards: Yes _____ No _____ If there are any hazards, list them and identify how they will be addressed:

7. PROJECT DETAILS:

a. Benefits derived from this acquisition:

b. What, if anything, makes this project unique?:

c. How is this project consistent with the County's Land Preservation, Parks and Recreation Plan (LPPRP)?

d. Infrastructure: Will the development planned for this site result in an increased demand on existing infrastructure (roads, utilities, etc.)? Yes _____ No _____

If yes, please explain the impact on the infrastructure and how this will be addressed.

e. Potential Conflicts: Are there any potential conflicting uses or possible non-compatible uses being planned (e.g., road widening, utility easements, etc.) which might require a Land-Use Conversion? Yes _____ No _____

If yes, please explain the potential conflicting use and how this will be addressed.

f. Interim Use: Will there be an interim use on the property prior to park development, including rental, lease, and/or other management techniques? Yes _____ No _____

If yes, please describe the interim use in detail. (Note that any interim use must have prior approval by DNR.)

g. Please describe the public access that will be available on the property and note any restrictions or limitations, both prior and subsequent to park development:

8. SELLER'S NAME: _____

9. TITLE WILL BE HELD BY: _____
(Name of County/Municipality, Department)

Title will be held in fee simple? Yes _____ No _____ If not, please describe: _____

10. APPRAISAL VALUES:

_____	\$ _____	\$ _____	/ Acre	_____
(Name of Appraiser)	(Appraisal Amount)			(Date of Appraisal)
_____	\$ _____	\$ _____	/ Acre	_____
(Name of Appraiser)	(Appraisal Amount)			(Date of Appraisal)

11. APPRAISAL EVALUATION:

a. Spread between appraisals: _____ %

If the value of the high appraisal is more than 20% greater than the low appraisal, please explain:

b. Average of appraisals: \$ _____

If the cost of the acquisition is not equal to the average of the two appraisals, please explain:

c. Is the appraisal value reasonable relative to the area? Yes _____ No _____ If not, please explain:

d. Are the appraisals more than 12 months old? Yes _____ No _____ If yes, please explain:

e. The appraisals were performed by licensed real estate appraisers with qualifications consistent with industry standards and all applicable Local, State and Federal statutes and regulations. _____ Initial Here

12. PROJECT COSTS:

	<u>COST</u>	<u>LPPI AMOUNT</u>
a. LAND COST	\$ _____	\$ _____
b. COST OF IMPROVEMENTS (if not included in land costs)	\$ _____	\$ _____
c. INCIDENTAL COSTS (total from itemized list below)	\$ _____	\$ _____
Itemize incidental costs (appraisals, title work, surveys, etc.):		
Note that incidental costs not listed may not be reimbursed. Prepaid taxes refunded to the seller is not an eligible incidental cost.		
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
d. TOTAL PROJECT COST	\$ _____	
e. TOTAL LPPI AMOUNT		\$ _____

13. PROJECT FUNDING:

LPPI FUNDS REQUESTED:	\$	_____	_____ %
PRIOR FUNDS APPROVED:	\$	_____	_____ % (Specify Source/Type) _____
LOCAL FUNDS:	\$	_____	_____ %
OTHER FUNDS:	\$	_____	_____ % (Specify Source/Type) _____
TOTAL PROJECT COST:	\$	_____	100 %

14. APPLICANT INFORMATION: Note that the Applicant is also the County or Municipality that will be receiving the funding at reimbursement.

APPLICANT _____	APPLICANT'S FEDERAL ID # _____
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15. LOCAL PROJECT COORDINATOR:

_____ (Print Name)	_____ (Title)	_____ (Department)	_____ (Organization)
_____ (Mailing Address)	_____ (City)	_____ (State)	_____ (Zip)
_____ (Phone Number)	_____ (Mobile Number)	_____ (Email Address)	

16. LOCAL GOVERNMENT AUTHORIZATION:

As the authorized representative of this Political Subdivision, I have read the budget bill language and I agree to perform all work in accordance with all applicable Local, State and Federal statutes and regulations, and with the attachments included herewith and made a part thereof.

_____ (Signature)	_____ (Print Name)	_____ (Title/Organization)	_____ (Date)
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PROGRAM ADMINISTRATIVE REVIEW: (DNR Use Only)

DATE _____ BY _____

DEPARTMENT OF NATURAL RESOURCES:

_____ (Signature)	_____ (BPW Approval Date)	_____ (BPW Agenda Item Number)
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