



STATE OF MARYLAND
 DEPARTMENT OF NATURAL RESOURCES
LAND AND WATER CONSERVATION FUND
LIMITED GRANT ROUND FEDERAL FY23
PRELIMINARY LOCAL APPLICATION



Municipalities and counties that intend to apply for Land and Water Conservation Fund (LWCF) assistance, under Grant Round Federal FY23 must complete this form. Maryland Department of Natural Resources (MD DNR) will accept preliminary applications through July 31, 2023 for the LWCF. Please read the competitive grant information packet before completing this form. Upon receipt, DNR will review and score preliminary applications in accordance with Maryland’s approved Open Project Selection Process (OPSP). MD DNR will invite those applications with the highest grant score to officially apply for LWCF assistance.

The **maximum** LWCF assistance grant request is \$1,000,000 (\$2,000,000 minimum total project cost). The **minimum** LWCF assistance grant request is \$50,000 (\$100,000 minimum total project cost). Exceptions may be granted by the Department in certain circumstances based on project applications received and available grant funds.

Preliminary application forms are due by 5 p.m., July 31, 2023 .

Submit electronic form to: andrew.mengel@maryland.gov & carrie.lhotsky@maryland.gov

Applicant Information

Applicant Entity:		
Authorized Contact Name:		
Address:		
City/Town:		9 Digit Zip:
Daytime Phone:	Email:	County:

Project Information

Project Type: <input type="checkbox"/> Development <input type="checkbox"/> Acquisition <input type="checkbox"/> Combination		
Project Title:		
Estimated Total Project Cost:		Estimated Total Grant Request:
*Match Fund Source and Total:		
*Match Fund Source and Total (if more than one):		
Has the county/municipality previously received LWCF assistance?	Yes	No
Has the project site previously received LWCF?	Yes	No
If yes, list Project # and Title of Project:		

Project Narrative:



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Provide detailed information to convey the work you are proposing and be specific about the proposed development project. Insert an extra page, if necessary.

Statement of Need:

Provide enough information to explain how this project addresses a local recreation need for your community, the general public, and how it is tied into the County Land Preservation, Parks, and Recreation Plan and the Maryland Land Preservation and Recreation Plan; Insert an extra page, if necessary.

Proposed Timeline:

Provide a timeline for the project (assuming the project start date is the project start date March 1, 2024). The official project start date will be established when the National Park Service approves the project. Include an estimated number of months for each project phase and include description and timeline of when the project site will be open to the public after project completion. For development projects, please include the status of design if design funds are not requested as part of the LWCF grant. For acquisition projects, please include the status of yellow book appraisals or timeline for procuring them.

Public Comment:

How has the public been engaged or notified of the proposed project? If the public has not yet been engaged/notified, explain how they will be prior to the start of the project.

- Public meetings/workshops
- BPW approval/public budget process
- Public comment period
- Engagement through LPPRP process (e.g., surveys)

Detailed Budget:

Provide a detailed budget breakdown of how the LWCF request will be applied towards work associated with the grant request, and how matching funds will be used towards work within the scope of the project. Provide detailed breakdown of broader cost categories such as construction or site work.

Required Attachments:

1. Project narrative, statement of need, proposed project timeline, and public comments
2. Itemized and detailed cost estimate
3. Location map (indicating the location of the property within the state/region)
4. Boundary 6(f) site map (indicating park property boundary in red, project area in yellow, and public access points on a clear aerial image)
5. - (for development projects; show site development within the 6(f) boundary)

Local Government Authorization:



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As the authorized representative of this local jurisdiction, I read the LWCF Manual and the Federal FY23 LWCF Grant Application Information document and I agree to perform all work in accordance with the LWCF Act of 1965 and Manual. If this project is selected to be submitted to the National Park Service then the applicant will be required to sign an agreement with the MD DNR, which acknowledges responsibility for compliance with the Land and Water Conservation Act of 1965; signing this agreement is a condition for DNR to submit the application to the National Park Service. Some of these agreed to terms include items such as:

- Understanding that land assisted with LWCF {6(f)}, either through acquisition or development, is to be protected and maintained in public outdoor recreation in perpetuity.
- No agricultural leases or profit from agriculture of any kind may exist on the 6(f) property.
- Structures not in direct support of public outdoor recreation are not allowed on the 6(f) property.
- All development and acquisition projects must be completed within three years from the provided start date. Only expenditures incurred within the approved LWCF project period are eligible for reimbursement. Grantees do not receive funds at the time of approval. The applicant must incur 100 percent of the total project cost; submit evidence of eligible expenditures throughout project implementation and payment thereof; and request reimbursement from MD DNR after the project has been completed and National Park Service has officially closed the grant.

Signature of Authorized Contact

Date

Print Name

Print Title