

**Minutes**  
**Allegheny County Forestry Board**  
**July 17, 2023 from 9:00am – 10:45am**  
**Allegheny County Fairgrounds – Multipurpose Building**  
**To promote the stewardship, conservation and**  
**sustainable use of forest resources in Allegheny County**

**Call to Order:**

**Chairman's Signature:** \_\_\_\_\_

- The meeting was called to order by chairman Ken Roberts at 9:02 am on July 17, 2023. Attendees included members: **Juls Wood, Bernie Zlomek, Brad Metzger, Darrel Williams, Ken Roberts, and Adam Miller**
- Special guest: **Julie Conway**
- Not in attendance: **Francis Zumbrun, Steve Resh, and Marie Miller**

**Goals and Annual Work Plan for the Board to meet for 2023**

- **Completed** Develop the 2023 Goals and Annual Work Plan
- **Started** Raise funds to support Allegheny County Forestry Board
- **Started** Bring in new members
- **Started with 3 meetings and 9 special events** Hold 6 local Forestry Board meetings and 4 special events
- **Completed** Complete all financial disclosure forms
- **Completed** Sign all Volunteer Forms
- **Completed** Find, interview, approve and financially support 2 students for NRCC
- **Completed** Promote outreach for NRCC
- Support NRCC at camp with volunteers
- **Completed** Facilitate the Forestry portion of the Envirothon
- **Completed** Organize, plan and co-sponsor with Allegheny Arts Council the photo contest at the Allegheny County Fair
- **Started** Facilitate 2 PLT Workshops
- **Started** Facilitate Heritage Legacy Tree Program
- **Completed** Support Big Tree Program
- **Started** Support Cumberland Watershed Plan Implementation
- Facilitate both webpage and Facebook links and keep them active and adaptive
- **Completed** Plan & present a landowner workshop on Forest Carbon Credits
- **Started (Wood Energy Darrel)** Look into new programs with guest speakers to keep members educated on what is new

**Note:** Goals will be listed for the Forestry Board to track their success and act as a reminder of needed accomplishments for the 2023 Annual Work Plan. The word "completed" will be placed in the front of each goal once it has been accomplished.

**Photo Judging:**

The board completed tree photo judging at the Allegheny County Fair. The top three winners were selected which will each receive a monetary prize. The winners will receive their prize at the Allegheny County Arts Council on August 17<sup>th</sup>. There was also some discussion about updating the rules for next year's contest.

### **Review of Minutes:**

Minutes were already reviewed and sent into the public record.

### **Financial Activities:**

Bernie provided a report and noted that not much money had been spent or received since the last meeting. Bernie says everything balances out nicely with the account. The board discussed upping the amount to \$200 for PLT supplies.

(Motion)

Juls motioned to up the amount to \$200 for PLT, seconded by Brad and all were in favor.

(Motion)

Darrel motioned to accept the Treasurers report, seconded by Brad and all were in favor.

### **NRCC:**

Adam updated the group that Allegany County Soil Conservation District is willing to support sending a student in 2024 via a \$500 donation. This would likely be received during the winter of 2023/2024.

Adam asked if anyone would be interested in helping with the landowner interview process on Friday from 11-12. Bernie expressed interest in helping. Adam and Marie will also be helping with camp.

### **Big Tree Nomination:**

The Board has received a nomination for a big Sassafras tree at Rocky Gap State Park. There was also some discussion on a few other big tree nominations around the county. Additionally, there was some discussion on checking the champion red oak to see if it's still alive.

### **Liberty Tree Plaque:**

The board discussed the idea of purchasing a plaque to mark a memorial tree that was planted for Bob Webster at Pleasant Valley Regional Office.

(Motion)

Bernie motioned to purchase a small plaque, seconded by Juls and all were in favor.

### **Urban Tree Planting Grants Fall 2023:**

The board reviewed and approved signing off on 4 urban grants for tree planting in fall of 2023. A total of 103 trees are planned to be planted with both MUCFC and MDOT urban grants. MD Forest Service staff will be assisting with the plantings.

### **Facebook Page:**

The board discussed the status of the Forestry Board Facebook page. There was discussion to add Adam as a administrator of the Facebook page and/or create a new page if needed.

### **Membership:**

Annie Stark was invited to attend this meeting, but unfortunately was unable to attend. There was some discussion as to just send her an invitation to the board or to attend the next meeting, whichever she would prefer. Adam will reach out to Annie.

### **House Keeping Items:**

Adam asked if any members needed to complete their re-appointment applications so they can be processed by September. Adam will touch base with Steve and Fracis. There was also some discussion about adjusting the meeting rotation to am/pm every other meeting.

## Upcoming Events:

- NRCC at Camp Hickory
- Allegany Arts Council – Tree photo contest awards event.

## Attended Events: (note, members need to attend at least 50% of yearly meetings to be in good standing)

- **January 19, 2023:** Allegany County Forestry Board Meeting via Google Meets: **Brad Metzger, Steve Resh, Ken Roberts, Juls Wood, Bernie Zlomek, Francis Zumbrun and Dan Hedderick**
- **January 31, 2023:** Forestry Days in Annapolis: **Darrel Williams**
- **February 22, 2023:** Western Maryland Forest Pest Update: **Brad Metzger and Bernie Zlomek**
- **February 23, 2023:** Allegany County Forestry Board Meeting via Google Meets: **Brad Metzger, Steve Resh, Ken Roberts, Marie Miller, Bernie Zlomek, Darrel Williams and Dan Hedderick**
- **March 8, 2023:** at 5:45pm. Landowner Carbon Workshop at Allegany College of Maryland Technology Building, Room 121: **Brad Metzger, Steve Resh, Marie Miller, Bernie Zlomek, Darrel Williams and Dan Hedderick**
- **March 9, 2023:** Statewide MD Association Annual Spring Forestry Board Meeting 8:30am to 3:00pm Tawes State Office Building C1 Conference Room 580 Taylor Avenue: **Bernie Zlomek, Dan Hedderick**
- **March 10, 2023:** Project Learning Tree Workshop for the Elementary Ed majors at Frostburg State University: **Francis Zumbrun, Bernie Zlomek, Brad Metzger and Steve Resh**
- **March 20-23:** Maryland DNR wood energy tour in New Hampshire in partnership with MD Clean Energy Center. **Darrel Williams**
- **April 19, 2023:** Assisted Garrett County Forestry Board with measuring big trees which produced a state champion red pine. **Francis Zumbrun and Melissa Nash**
- **April 20, 2023:** Interviewed and accepted student for NRCC: **Steve Resh, Marie Miller, Juls Wood and Dan Hedderick**
- **April 25, 2023:** Envirothon: **Francis Zumbrun, Bernie Zlomek**
- **May 6, 2023:** Attended 75<sup>th</sup> anniversary celebration of Kitzmiller Botanical Garden where a tree was planted, and signs were installed. **Francis Zumbrun and Melissa Nash**
- **May 18, 2023:** Allegany County Forestry Board Meeting Pleasant Valley: **Steve Resh, Juls Wood, Francis Zumbrun, Bernie Zlomek, Brad Metzger, Darrel Williams, and Dan Hedderick**
- **June 1, 2023:** Attended Appalachian Professional Foresters Association (APFA) summer meeting. **Bernie Zlomek, Steve Resh, Melissa Nash, and Adam Miller**
- **June 15/16, 2023:** Assisted with training students for the forestry test at the Maryland State Envirothon at the 4H Center in Garrett County. Also, assisted in implementing the exam. **Bernie Zlomek, Champ Zumbrun, and Adam Miller**
- **July 17, 2023:** Attended and completed the Tree Photo judging contest at the Allegany County Fair and board meeting. **Juls Wood, Ken Roberts, Bernie Zlomek, Brad Metzger, Darrel Williams, Adam Miller, and Julie Conway**