MARYLAND ASSOCIATION OF FOREST CONSERVANCY DISTRICT BOARDS
Maryland Urban and Community Forest Committee

Grant Application

The Maryland Urban and Community Forest Committee (MUCFC) strives to unite and encourage citizens to protect and enhance Maryland's community trees and forest ecosystems. MUCFC is a sub-committee of the Maryland Association of Forest Conservancy District Boards.

Please use this form to request funding assistance from MUCFC for your project. Priority will be given to tree planting projects on public property that involve volunteers and have matching support from other organizations. The maximum grant awarded per project is $**1,000**. Grant proposals are due to Grant Chairs, with forestry board member original signature, by 4:30 p.m. on February and July 15. Grants are reviewed on or about February 15 and July 15. A local Forestry Board signature is required. Complete this form and email it (with additional attachments, as necessary) to your local Forestry Board to request a signature. Once signed and returned to you, email the finalized application packet to MUCFC Grant Chair.

See Guidelines for more details: https://dnr.maryland.gov/forests/Documents/MUCFCGrantGuidelines.pdf

Contact your local Forestry Board office for assistance. Email finalized application packet to: **Wanda MacLachlan, MUCFC Grant Chair, at wtm@umd.edu**

Download and save this application form to your computer. When completing this form in Adobe Acrobat Reader, click on the Fill & Sign icon, place cursor in gray box and type response. Fields with phone numbers and monetary responses will automatically format. Do not add commas, hyphens or $ signs. This document can be saved, signed, and emailed.

* Local Forestry Board Contact Signature Required*
GENERAL PROJECT INFORMATION

Signature of FB Member: _____

County: _____ Name of FB Member: _____

Title of Project (Description): _____

Location of Project: _____
(Address of site - include name of city or town)

Grant Period: Month: _____   Year: _____

PROJECT COORDINATOR INFORMATION

Prefix: _____   First Name: _____   Last Name: _____

Title: _____

Mailing Address: _____

City: _____   State: _____   Zip: _____

Phone: _____   Email Address: _____

DNR Tree Planting Specialist: _____   **DNR Email Address:** _____

PROJECT DESCRIPTION

I. **Financial Information – Please provide the following funding details about your project.**

a) Amount of Grant Requested: $\underline{\hspace{3cm}}$
b) Total Cost of Project: $\underline{\hspace{3cm}}$
c) List other funding sources: (Note: Projects with matching funds will be given priority)

Source of Other Assistance	Type of Matching Assistance *(other funding sources, in-kind, volunteers, equipment, supplies)*

II. **Project Information**

Please describe your proposed project and the benefits it will have for Maryland's community trees and forest ecosystems.

a) Type of Project: _____

b) Project Goals/Purpose: _____

c) Number of Volunteers:_____Amount of time per volunteer:_____ (in hours)

d) Cooperating Groups: _____

e) Additional Benefits of Project (educational, multi-phase, wildlife, beautification, other):

_____

f) Proposed Project Completion Date: _____

III. **Funding Plan**

How will grant money be spent? Describe # and species of trees, supplies, signage, etc., that will be purchased with MUCFC funding. Note that we do not fund the planting of invasive species. Itemize with as much specific info in your responses as possible. (Requests for equipment are discouraged without a detailed description of how equipment will be handled after project completion and future use.)

_____

_____

a) Number of Trees and Cost per item: _____

(Attach itemized species list denoting cost and map showing planting locations)

b) Tree Planting Supplies: _____

Item	#	Source for Item	Cost per Item	Total Cost

c) Description of Signage and Cost per item: _____

(Attach a mockup of signage showing MUCFC acknowledgement and price quote from sign maker)

d) Equipment for Tree Planting and Cost per item: _____

(Attach a detailed plan of future use of equipment)

IV.   Maintenance Plan

How will trees be taken care of following planting, particularly during the summer?

a) Describe Maintenance Recommended: _____

b) Responsible Person(s):_____Phone #:_____

c) Maintenance Schedule: _____

V.   Maryland PLANT (People Loving and Nurturing Trees) Community Award Program

Is your organization currently a PLANT participant?   Yes   No

Is this project part of your continuing PLANT effort?   Yes   No

If not, when do you plan to apply to PLANT? _____

For information on PLANT go to: **https://dnr.maryland.gov/forests/Pages/programs/plantinfo.aspx**

All recipients of MUCFC Grants are required to submit a PLANT Application once the project is funded

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