



Maryland Licensed Tree Expert Continuing Education program

Post Event Approval Form

This form is meant to be used by a Licensed Tree Expert (LTE) who is interested in obtaining LTE continuing education credits for an event that the LTE has already attended. These credits are intended to meet the following:

Effective January 1, 2016, the Tree Expert regulations are revised to contain continuing education requirements in order to renew the license. As the license renewals are on a staggered two year time frame, this means that those that renew December 2017 (odd numbered) can obtain the 8 continuing education credits in the two year time frame from January 1, 2016 to December 2017. Those that renew December 2018 (even numbered) can obtain the 8 credits in the two year time frame from January 1, 2017 to December 2018. And repeat for the next two year cycle.

The event needs to include information on new State and federal laws, regulations and policies or technologies affecting the work of the licensed tree expert. (COMAR 08.07.07.E.) Submitting this form does not guarantee that you will receive credits for an event you have already attended.

To request post event credit for the event, please provide the following information:

Contact information:

Name: _____

LTE #: _____

Address (Street address, City, State, Zipcode): _____

Phone number and/or email address: _____

Event Information:

Title of program: _____

Date of Program _____

Attach agenda (times, speakers and program titles with descriptions, if possible)

The application and attached paperwork will be reviewed to determine if the event meets the professional development criteria as stated above. If the event meets the criteria, your continuing education log will be updated. If not, you will be notified.

Mail To:

LTE Continuing Education Program
Maryland Forest Service
580 Taylor Ave E-1
Annapolis, MD 21401

Email To: lte.dnr@maryland.gov

Fax To: 410-260-8595