



Licensed Tree Experts

CEU Event Pre-Approval

Individuals seeking continuing education units (CEU) approval for events intended to qualify under the Licensed Tree Expert (LTE) program must ensure that the event satisfies the requirements set forth in the Code of Maryland Regulations (COMAR) 08.07.07.07. This regulation outlines the eligibility criteria for CEU activities, including but not limited to relevance of content to tree care, standards for instructional quality, and appropriate documentation. The full text of the regulation is available at: <https://dsd.maryland.gov/regulations/Pages/08.07.07.07.aspx>

How to Submit:

At least 30 days prior to the event, send a completed application and all attachments to the address at the end of this form or by email to LTE.DNR@maryland.gov.

A. APPLICANT INFORMATION

First Name: _____

Position Title: _____

Last Name: _____

Department: _____

Phone #: _____

Organization: _____

E-mail: _____

B. EVENT INFORMATION

Program Title: _____

Date of Program: _____ / _____ / _____ Cost: _____
MM DD YYYY

Registration Website / Email: _____

Contact name for more information (to be included on event listing): _____

This event will be advertised to the public unless stated otherwise

C. ATTACHMENTS

Include with this application a full agenda with times, speakers, and program titles with descriptions

Mailing Address:

Maryland Forest Service

Maryland Department of Natural Resources

580 Taylor Ave, E-1

Annapolis MD 21401

Contact Us:

Veronica Guerra

Urban Forestry Assistant

LTE.DNR@maryland.gov

(410) 260-8521