

Maryland E-Reporting with FACTS™

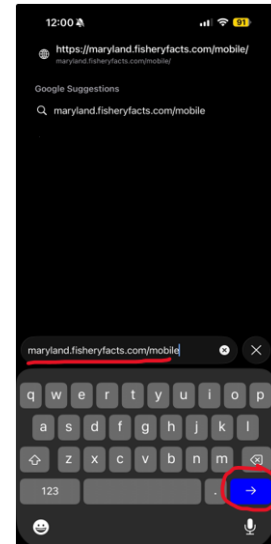
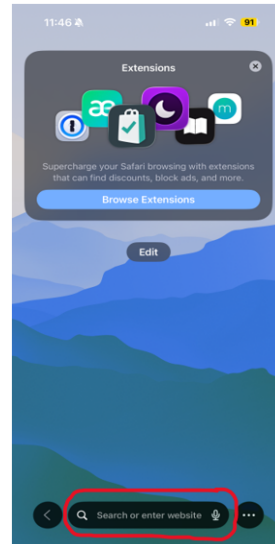
How To:

Add FACTS to your Home Screen - iPhone

Step 1: Open your internet browser. This is typically the Safari app, which has a blue compass icon with the red/white needle in the center.

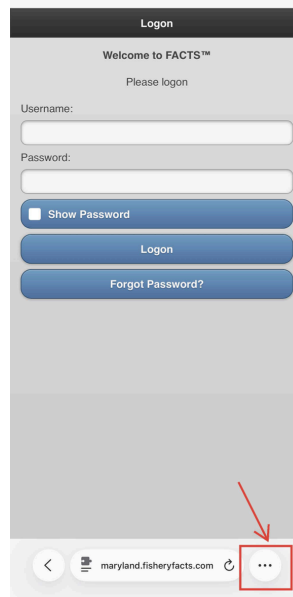
Step 2: Go to the FACTS website

- Tap the **search/address bar** at the bottom of the screen.
- Type: maryland.fisheryfacts.com/mobile
- Then press **Enter/Go** button (bottom right corner on your keyboard) to open the FACTS E-Reporting website.



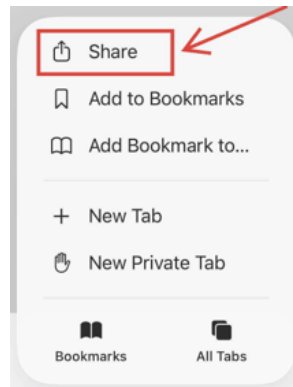
Step 3: The Maryland FACTS E-Reporting Logon page will appear.

- **DO NOT ENTER YOUR USERNAME/PASSWORD TO LOG IN YET.**
- Instead, tap the **three dots (⋮)** in the bottom-right corner of the screen.



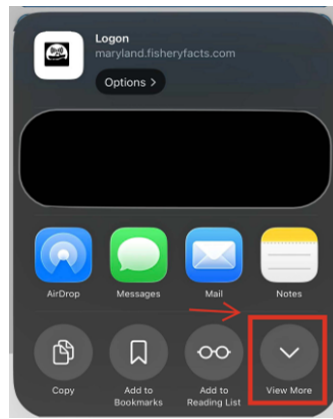
Step 4: Select "Share"

- A menu will appear with several options. Tap **Share**, which has the icon of a square with an arrow pointing up inside.



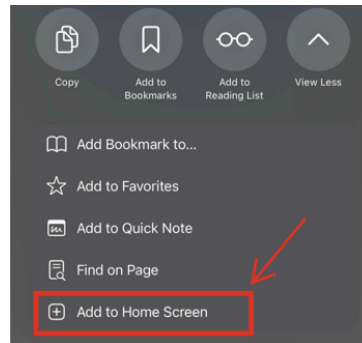
Step 5: Select "View More"

- Tap **View More** (V-shaped icon) to see additional options.



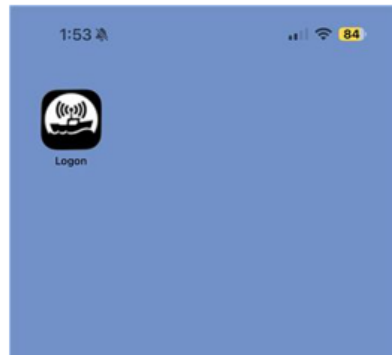
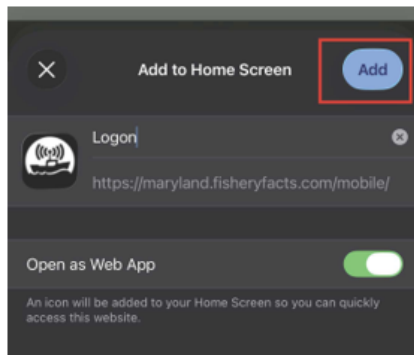
Step 6: Select "Add to Home Screen"

- Tap **Add to Home Screen**, the icon of a square with a plus + sign inside.



Step 7: Add the FACTS icon to your home screen

- The **Add to Home Screen** window will appear.
- The FACTS icon will display as a **black-and-white boat with a beacon**.
- The name of the icon will automatically appear as **"Logon."** If you would like to give it a different name, tap the title and type the name you prefer.
- When you are ready, tap **Add**.
- The FACTS icon will automatically be added to the next available space on your iPhone's home screen or a new home screen page. You can edit your phone's home screen to move the icon to a different place/page. This is normally done by pressing and holding on the icon and, when the screen enters Edit mode, dragging it to the new position.



You're Done!

To access FACTS in the future, simply tap the FACTS icon on your home screen and log in from there.

Need Help?

For additional assistance, please call the FACTS E-Reporting Helpline **1-877-979-1820**