

## **Project Committee Pre-Application Form**

Project Title: \_\_\_\_\_

Applicant Agency: \_\_\_\_\_

Applicant Jurisdiction: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Date of Requested Subcommittee Meeting: \_\_\_\_\_

All pre-applications must be submitted with the following information:

- Project Description
- Parcel/site area information and Critical Area acreage and designation
- Project details - existing conditions and proposed project
- Summary of Environmental impacts (e.g, overall LOD, Buffer, developed woodland/forests, lot coverage)
- Critical Area 10% water quality calculations, if applicable
- Status update for other agency permits/reviews
- Preliminary Site Plan that Includes:
  - Existing conditions with all environmental features
  - Proposed project with all environmental features
  - Proposed impacts and required mitigation
- Draft Mitigation Plan/Buffer Management Plan
- Preliminary Conditional Approval Form
- Preliminary Coastal Resiliency Assessment (for State projects only)

*Coordination with the Critical Area Planner to schedule a site visit in advance of the project submission deadline is recommended.*