

Project Committee Pre-Application Form

Project Title: _____

Applicant Agency: _____

Applicant Jurisdiction: _____

Primary Contact Name: _____

Email: _____ Phone Number: _____

Today's Date: _____

Date of Requested Subcommittee Meeting: _____

All pre-applications must be submitted with the following information:

- ☐ Project Description
- ☐ Parcel/site area information and Critical Area acreage and designation
- ☐ Project details - existing conditions and proposed project
- ☐ Summary of Environmental impacts (e.g, overall LOD, Buffer, developed woodland/forests, lot coverage)
- ☐ Critical Area 10% water quality calculations, if applicable
- ☐ Status update for other agency permits/reviews
- ☐ Preliminary Site Plan that Includes:
 - Existing conditions with all environmental features
 - Proposed project with all environmental features
 - Proposed impacts and required mitigation
- ☐ Draft Mitigation Plan/Buffer Management Plan
- ☐ Preliminary Conditional Approval Form
- ☐ Preliminary Coastal Resiliency Assessment (for State projects only)

Coordination with the Critical Area Planner to schedule a site visit in advance of the project submission deadline is recommended.