

MARYLAND DEPARTMENT OF NATURAL RESOURCES
WATERSHED AND CLIMATE SERVICES UNIT
TAWES STATE OFFICE BUILDING
580 TAYLOR AVENUE E-2
ANNAPOLIS, MARYLAND 21401
(O) 410-260-8772 • PUMPOUTS.DNR@MARYLAND.GOV



MARINE SEWAGE PUMPOUT GRANT APPLICATION and AGREEMENT

DATE: _____

OFFICIAL BUSINESS NAME: _____ OFFICE PHONE: _____

NAME AND TITLE OF PERSON DIRECTLY RESPONSIBLE FOR THE PROJECT:

MOBILE PHONE OF PERSON ABOVE: _____ EMAIL ADDRESS FOR PERSON ABOVE: _____

MARINA'S PHYSICAL ADDRESS: _____

MAILING ADDRESS (IF DIFFERENT): _____

BODY OF WATER: _____ COUNTY: _____

BASIC PROJECT DESCRIPTION (NOTE: ALL MARINE SEWAGE PUMPOUT FACILITIES MUST ALSO HAVE THE CAPABILITY TO PROPERLY DISPOSE OF PORTABLE TOILET WASTE):

PROPOSED SEWAGE DISPOSAL METHOD (check one): PUBLIC SEWER OR HOLDING TANK

OTHER (DESCRIBE) _____

NUMBER OF WET SLIPS AT MARINA: _____ TYPE & SIZE OF VESSELS TO BE SERVICED: _____

PROJECT TIME FRAME: START _____ COMPLETE _____

TOTAL FUNDING REQUESTED (Maximums: \$25,000 new installations or \$20,000, replacements/upgrades unless approved by grant manager in advance.) \$ _____

OFFICIAL NAME & ADDRESS TO APPEAR ON REIMBURSEMENT. MUST MATCH ATTACHED IRS W-9 FORM.

REQUIRED: MARINA'S FEDERAL TAX I.D. # _____

MARINA'S UNIQUE ENTITY IDENTIFYER # (Go to sam.gov) _____

ATTACH CURRENT IRS W-9 Form (Available from grant manager or at irs.gov/forms)

1. TERMS AND CONDITIONS: IN SUBMITTING THIS GRANT APPLICATION TO THE DEPARTMENT OF NATURAL RESOURCES, THE APPLICANT HEREBY ACCEPTS THE TERMS AND CONDITIONS SET FORTH AS FOLLOWS:

A. The applicant will not discriminate against any person on the basis of age, sex, handicap, race, color, creed or national origin, in the use of any property or facility acquired or developed pursuant to this proposal. In addition to pumping out boat holding tanks, all facilities will have the capability to properly dispose of portable toilet waste and the pumping/dumping facility must be made available to the general public during reasonable business hours. _____ (Initial)

B. The applicant agrees to maintain the pumpout in operating condition, inclusive of necessary maintenance, for as long as it is needed for its intended use a **(a minimum of ten years)** and will charge no more than \$5.00 per pumpout for the first 50 gallons and an additional ten cents per gallon for every gallon above 50 gallons. The applicant also agrees to notify the Department upon any change in the price charged for a pumpout or in its operating hours. Additionally, if the pumpout is out of service for any reason, other than severe weather, between April 15th and November 15th, the applicant will notify the Department immediately.
_____ (Initial)

C. **Buy America Provision for Infrastructure:** Required Use of American Iron, Steel, Manufactured Products, and Construction Materials Per 2 CFR Part 184, none of the funds provided under this award may be used for a project for infrastructure unless:
1. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; **2.** All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; **and 3.** All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States. For construction material standards, see 2 CFR §184.6. This Buy America preference only applies to articles, materials, and supplies consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. _____ (Initial)

D. The applicant understands that he/she will own and be responsible for the pumpout. By providing financial, or other, assistance to the applicant, both the State and federal government assume no liability for the pumpout ds installation or use. _____ (Initial)

E. The applicant understands and agrees that **this is a reimbursement program** and that, upon being given approval by the Department to proceed, the applicant must pay for the purchase and installation of the facility and no reimbursement will be made for invoices that are not on a proper form and are not accompanied by suitable proofs of payment (including cancelled checks). _____ (Initial)

F. The applicant will not purchase or install a pumpout until given specific approval by the Department to do so.
_____ (Initial)

Purchasing and/or installing a facility without specific approval of the Department invalidates the grant agreement. This approval will be predicated on the following:

- the needs of the Department and the availability of funding,
- the receipt of approval to install a pumpout by the Maryland Department of the Environment (MDE),
- the submission, by the applicant, to the Department of copies of all local permits,
- the submission to the Department of a specific proposal for the applicant to purchase and install a pumpout. The proposal must include: a) the type of equipment to be used (more than one bid for equipment is encouraged); b) a site drawing showing the plans and specifications for the project; and c) **at least three competitive bids for the installation from contractors licensed to do business in Maryland.** With prior approval, the applicant may utilize in-house labor provided State guidelines and policies are followed (please contact the Department and obtain specific information prior to incurring these expenses). Proper documentation for in-house labor (such as timecards) will be required prior to reimbursement. Clean Vessel Act Grant rules prohibit DNR from reimbursing facility owners for their time spent on the pumpout project.

G. Construction of additional slips or additional on-shore facilities is not authorized by this grant. _____ (Initial)

H. The pumpout shall be used for the collection of boat sewage only. No bilge or oily waste shall be collected in the pumpout. _____ (Initial)

I. Plans and specifications for the facility and holding tank, if applicable, shall be submitted and approved by the local Health Department prior to construction of the pumpout. _____ (Initial)

J. Sewage disposal agreements with local wastewater treatment plants, local sanitary commissions, and/or public works departments, where applicable, shall be submitted to and approved by the local Health Department prior to construction. _____ (Initial)

K. The marina owner or agent is responsible for the obtaining of and compliance with all permit and health department requirements, state and local codes and the inspection of the project to ensure compliance of materials, products, and workmanship with the approved plans and specifications. **An inspection of the equipment prior to final reimbursement and periodic inspections may be made by the Department during the useful life of the equipment (ten years) to ensure funds are properly spent.** These inspections will not include design/engineering adequacy nor State and local code compliance as these items are the responsibility of the installer. _____ (Initial)

L. Any payment to contractors in excess of the agreed upon price must be approved by the Department prior to payment to be eligible for reimbursement. _____ (Initial)

M. The Department will provide the marina with a sign which shall be posted in a conspicuous place by the marina owner. _____ (Initial)

N. The applicant agrees that if the marina is sold, a written agreement will be obtained from the new owner (and subsequent owners) that ensures continued compliance with this agreement. The applicant also agrees that if the marina is sold or transferred, the grant funded pumpout equipment will remain at this location. _____ (Initial)

O. If the marina owner or agent ceases to maintain this location as an operational pumpout, or does not comply with the above conditions, all monies paid by the Department of Natural Resources will be reimbursed to the Department of Natural Resources by the marina owner or agent. _____ (Initial)

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2. CERTIFICATION

As the owner of the marina or agent designated to represent this marina, I request that a grant be made available from the Clean Vessel Act and/or the Waterway Improvement Fund within the current grant limits; and that the marina owner or agent will, if necessary; (a) provide without costs to the State of Maryland, all necessary lands, easements, and rights-of-way required for construction and subsequent maintenance of the project, including an approved method for final disposition of sewage if holding tanks are used; (b) hold and save the State of Maryland free from damages that may result from the construction of the project; (c) accomplish, without liability to the State of Maryland, alterations and relocations as required in sewer, and water supply drainage, and other utility facilities; and (d) will assure that the facility will be designed and constructed for handicapped persons pursuant to Section 51, Article 78A, of the Annotated Code of Maryland.

A. It is understood and agreed by the applicant that if the pumpout installation is not complete within one year of the date of application, the application will be null and void. The applicant must then reapply, with no guarantee of acceptance into the program. _____ (Initial)

B. I certify that I have prepared this application and the above information is complete and true to the best of my knowledge.

(Signature)

(Name)

(Date)

(Title)

**SEE PUMPOUT GRANT HOW TO APPLY GUIDE AND SUBMIT ALL ITEMS TO:
PUMPOUTS.DNR@MARYLAND.GOV (preferred)**

OR

DEPARTMENT OF NATURAL RESOURCES WATERSHED AND CLIMATE SERVICES
PUMPOUT GRANT PROGRAM 580 TAYLOR AVENUE, E-2 ANNAPOLIS, MD 21401

Grant Officer Assigned: Donna Morrow
(410) 260-8772 • pumpouts.dnr@maryland.gov

Approved:

Date: