



**WATERWAY IMPROVEMENT FUND APPLICATION/AGREEMENT FOR  
WATERWAY IMPROVEMENT FUND (WIF) GRANT**

GRANT PERFORMANCE PERIOD July 1, 20\_\_\_\_ – June 30, 20\_\_\_\_  
(Not to exceed 1 year)\*

**25K Off-Cycle WIF Grant**

**APPLICANT INFORMATION**

**Applicant Name:** \_\_\_\_\_

**Applicant Address:** \_\_\_\_\_  
\_\_\_\_\_

**Federal Tax Identification Number:** \_\_\_\_\_

Review the [Waterway Improvement Fund Grants Manual](#) for more information

**FUNDING INFORMATION**

**Amount of Request (Up to \$25,000):** \_\_\_\_\_

**PROJECT INFORMATION**

**Project Name:** \_\_\_\_\_

**Project Address (Street/City/Zip):** \_\_\_\_\_

**County:** \_\_\_\_\_

**CONTACT INFORMATION**

**Local Project Coordinator:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Coordinator Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Ext:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**I. PROJECT DESCRIPTION, SCHEDULE AND CURRENT STATUS**

25K Grants:

1. Provide a detailed project description (Attach any available site plans/drawings/photographs of proposed project):

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2. Provide the project schedule below:

Phase	Start (Month)	Completion (Month)	Percent Completion
Planning			
Design			
Bidding			
Construction			

3. Have all necessary permits been obtained? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_  
If no, provide status: \_\_\_\_\_

\* The Department may expend from the Waterway Improvement Fund without legislative approval a total sum of not more than \$350,000 in operating fund for small projects, subject to the limitation that a single project of this kind may not exceed \$25,000. Projects including, but not limited to, minor construction, repair and navigation at public boating facilities will be considered for 25k grant(s) and should be ready to proceed to construction. **Grant balances not disbursed after one year are subject to immediate reversion unless an extension is granted by the administration.**

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**This document may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Signatures, including notary signatures, provided by electronic means including, by way of example and not of limitation, facsimile, Adobe, PDF, and sent by electronic mail, or via an electronic signature program, shall be deemed to be original signatures.**

*I CERTIFY THAT I AM AN AUTHORIZED OFFICIAL PERMITTED TO SIGN AND SUBMIT THIS APPLICATION ON BEHALF OF THE APPLICANT. I FURTHER CERTIFY THAT ALL INFORMATION IN THIS APPLICATION AND THE ATTACHED MATERIALS ARE TRUE AND CORRECT.*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**GENERAL INFORMATION FOR APPLICANTS**

- All necessary federal, state and local permits and approvals must be secured prior to start of construction.
- All plans, specifications and proposed changes must be submitted for review and approval by the Program.
- The Applicant will prepare a tabulation of bids (if applicable) and/or other method of procurement and submit same to the DNR with comments and recommendations **prior to the award** of any contract.
- Projects that involve the construction, demolition, installation, alteration, repair, or salvage activities located in, on, over, or under State or private tidal wetlands must be performed by a licensed Marine Contractor. Information can be found at [Maryland Dept of Environment \(Licensed Marine Contractors\)](#).
- The Applicant agrees to operate and maintain the proposed project. Future maintenance funds are not guaranteed by the DNR.