

Appendix XI. Training Guide: Marina Pollution Prevention Policies

Keep Pollutants out of the Water and Off the Ground!

Use this outline to guide your employee training. If you have a General Permit for Discharges from Marinas, you are required to train your employees about the contents of your Stormwater Pollution Prevention Plan twice annually. The Clean Marina Initiative strongly recommends that you also train your staff about your other pollution prevention policies and safety procedures.

The page numbers listed after each item refer to pages in the *Maryland Clean Marina Guidebook*.

	Dates Reviewed:	Staff Present:
Elements of Stormwater Pollution Prevention Plan:		
Used oil management - pp. 57, 59		
Spent solvent management - pp. 32, 60		
Proper disposal of old paint - pp. 54, 60		
Proper disposal of spent abrasives - pp. 29, 61		
Disposal of vessel waste water - p. 30		
Spill prevention and control - pp. 36-43		
Fueling procedures - p. 38-39		
General good housekeeping - pp. 55-62		
Blasting and painting procedures - pp. 29, 31-32		
Used battery management - p. 61		
Disposal of sacrificial anodes (e.g. zinc, aluminum)		
Other Marina Policies:		
Fish scrap disposal - p. 55		
Handling & recycling solid waste - pp. 56-57		
Handling & recycling liquid waste - pp. 56-57		
Containing general maintenance debris - p. 28		
Containing dust from sanding - p. 29		
Reducing environmental impacts from winter lay-up - p. 33		

	Dates Reviewed:	Staff Present:
Other Marina Policies (continued)		
Containing oil and grease associated with engine work - pp. 32-33		
Containing debris from in-water maintenance - p. 33		
Preventing sewage discharges - pp. 49-50		
Maintaining septic system - p. 49-50		
Responding to a fuel spill - p. 43		
Responding to a fire - p. 43-44		
Handling a health emergency - pp. 41-42		
Preparing for a hurricane - pp. 41-42		
Proper use of equipment and chemicals - p. 65		
Watching for inappropriate discharges and how to approach a polluter - pp. 65-66		