



Maryland Department of Natural Resources

NT/NTT/L Fishing Guide Reporting Declaration

Per COMAR 08.02.13.06, all individuals holding a Freshwater Fishing Guide (Type NT), Freshwater with Designated Tidal Waters Fishing Guide (Type NTT), or a Limited Fishing Guide (Type L) are required to declare to the Department of Natural Resources the method they will submit the required fishing guide reports. Requiring fishing guides to declare a reporting method is necessary for the Department to determine which method guides will be using to submit their reports and be better able to conduct outreach for missing reports. Reports can be submitted through three different methods:

- **Electronic reporting with hailing.** Daily submittal only on the days fishing is occurring through the Fishing Activity and Catch Tracking System (FACTS™).
- **Electronic reporting without hailing.** Monthly submittal (or sooner, as required by the federal agency) through the federal systems called Standard Atlantic Fisheries Information System (SAFIS) or an electronic vessel trip report (eVTR). Report must be submitted whether you fished or not.
- **Paper.** Monthly submittal via mail, fax, or email. Report must be submitted whether you fished or not.

Select which reporting method you are declaring to use.

Fishing Guide Daily Log (Guide Report)

- Electronic Reporting with Hailing (FACTS™)
- Electronic Reporting without Hailing (federal programs, SAFIS, or eVTR)
- Paper Reporting

If you do not declare a reporting method, the default method is paper. Training and submission of any missing reports is required for new users prior to starting to use electronic reporting and you will be required to submit paper reports until your electronic reporting account is activated. Support for new users of electronic reporting will be provided by Department staff, who will be in contact to assist with reporting compliance, training, and account creation.

You are able to switch reporting methods up to two times a year. To switch, you must submit this form again and your new selections will supersede your last selection.

I hereby declare my reporting method. I understand that the default is reporting by paper until I have completed the required training and the Department of Natural Resources has approved and activated my electronic reporting account. I hereby acknowledge that failure to submit reports to the Department of Natural Resources as required under Natural Resource Article 4-206 and COMAR 08.02.13.06 may result in the loss of my license. I further certify under penalty of perjury that the statements herein are true and correct to the best of my knowledge, information and belief.

Printed Name

DNR ID Number

License Number

Signature

Date