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MEMORANDUM

TO: Board of Trustees, Area Representatives and Trustees Emeritus

FROM: William H. Leahy, Director

DATE: April 21, 2017

RE: Board of Trustees Meeting on Monday, May 1, 2017.
The Board will gather at 6:00 pm for a catered dinner in the MET offices.
No food or beverages are allowed in the MHT conference room.
The business meeting begins at 6:30 pm – 8:30 pm.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

Prior to the Board meeting on May 1, 2017 the following committees will meet in the MET Conference Room (3.325), located on the third floor:

**Finance Committee: 4:00 pm
Executive Committee: 5:00 pm**

AGENDA

***Consent Agenda
None***

I. Board Work Plan & Governance Topics (Jim /Bill) – [6:30– 7:30]

A. Adopt minutes of April 3 BOT meeting

B. Chairman's Report

1. Appointment of committee members (information/approval)
 - Toby Lloyd to Finance Committee;
 - Sarah Taylor-Rogers and Royden Powell to Agricultural Committee;
and
 - Royden Powell to Easement & Stewardship Committee
2. Board Retreat – May 16, 2017

C. Director's Report (Bill)

1. Foundation Feasibility Study (information/update)
2. Annual Plan & Budget 2017-2018 (information/update)
3. Oldfield Point Farms, LLC (information/update)

II. Committee Reports (verbal/handout) – [7:30– 8:15]

A. Governance & Nominating (Jay & David)

1. Governance Committee Report (information/update)
2. Election of Trustees (approval)
 - Recommendations from President of Senate
3. Election of Officer – Secretary (approval)

B. Finance (Doris/Bill/Tanya)

1. Accept Compilation Report (approval)
2. Private Side Budget update (information/update)
3. State Budget overview and update (information/update)
4. 2018 Budget Discussion

C. Easements & Stewardship (Julia/Steve/John T.)

1. Committee Report (information/update)

D. Agriculture

1. Committee Report (information/update)

E. Land Trust Advisory Committee

1. Committee Report (information/update)

F. Grants Committees Updates (Michelle & Wendy)

1. Grants Committees: Reports and Committee Recommendations for 2017 grants (approval)

G. Other Committee Updates

III. Other Business

IV. Adjourn

The next meeting will be held on Monday, June 5, 2017.

Additional enclosure(s): Resumes of DeHart, Buchister, Taylor-Rogers

Other information available on line:

Ethics filing link – DUE on/or before 4.30.17

<https://efds.ethics.state.md.us/>