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MEMORANDUM

TO: Board of Trustees, Area Representatives and Trustees Emeritus

FROM: William H. Leahy, Director

DATE: February 24, 2017

RE: Board of Trustees Meeting on Monday, March 6, 2017.
The Board will gather at 6:00 pm for a catered dinner in the MET offices.
No food or beverages are allowed in the MHT conference room.
The business meeting begins at 6:30 pm – 8:30 pm.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

Prior to the Board meeting on March 6, 2017 the following committees will meet in the MET Conference Room (3.325), located on the third floor:

**Finance Committee: 4:00 pm
Executive Committee: 5:00 pm**

Consent Agenda – None

I. Board Work Plan & Governance Topics (Jim /Bill) – [6:30– 7:30]

A. Adopt minutes of February 6 BOT meeting

B. Chairman’s Report

1. Reminder -State Ethics Commission deadline of April 30 for financial disclosure filing (information /link provided)

C. Director’s Report (Bill)

1. Update on DNR coordinating discussions (information/update)
2. Foundation Feasibility Study (information/update)
3. Annual Plan 2017-2018 (information/update)
4. LTA Standards & Practices (Mary Burke and Kristen Maneval 20 min. presentation focusing on what has changed) (information/update)

II. Committee Reports (verbal/handout) – [7:30– 8:15]

A. Governance & Nominating (Jay /Bill)

1. Update regarding the letters mailed to Gov., Pres. Senate, Speaker (update/information)
2. Adoption of new Standards & Practices (approval)

B. Finance (Doris/Bill/Tanya)

1. Private Side Budget update (information/update)
2. State Budget overview and update (Tanya) (information/update)

C. Land Trust Advisory (Phil /Michelle)

1. Committee Report from February 14 (information/update)
2. Conference update (information/update)

D. Agriculture Committee Updates

1. Adopt Charter (approval)

E. Other Committee Updates

III. Adjourn

The next meeting will be held on Monday, April 4, 2017.

Additional enclosure(s):

Testimony regarding HB 863.

Other information available on line:

Attachment to Memo regarding readopting Land Trust Standards and Practices

<http://s3.amazonaws.com/landtrustalliance.org/LandTrustStandardsandPractices.pdf>

Ethics filing link

<https://efds.ethics.state.md.us/>

Trustee Terms