

MEMORANDUM

TO: Board of Trustees, Area Representatives and Trustees Emeritus

FROM: William H. Leahy, Director

DATE: January 31, 2018

RE: Board of Trustees Meeting on Monday, February 12, 2018.
The Board will be served a light dinner in the MET offices during meeting break.
No food or beverages are allowed in the MHT conference room.
The regular business meeting begins at 4:00 pm; the special meeting to act on recommendations regarding MET's next steps for the launch of the Forever Maryland Foundation will begin at 5:05 pm.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

Prior to the Board meeting on February 12, 2018 the following committees will meet in the MET Conference Room (3.325), located on the third floor:

**There will be no Finance Committee this month.
There will be a meeting of the Executive Committee at 3:00 P.M in the MET office conference room.**

AGENDA

4:00 PM Regular Meeting of the Board of Trustees

I. Call to Order

II. Board Work Plan & Governance Topics (Jim /Bill) [4:00 – 4:20]]

- A. Adopting Minutes of December 4, 2017 regular meeting and December 19, 2018 special meeting (item)
- B. Chairman's Report (Jim)
- C. Director's Report (Bill/items – Director's Dashboard and MET 5 Year Metrics Dashboard)
 - 1. FY 2018 Annual plan – Strategic Plan Update

III. Committee Reports (verbal/handout) – [4:20 – 4:50]

A. Governance & Nominating (Jay & David)

1. Governance Committee Report (information/update)

B. Finance (Doris/Bill)

1. Private budget update (information/update)
2. State budget update

C. Easements & Stewardship (Julia/John T.)

1. Committee Report (information/update)
2. Approval of Consent Calendar:
 - a.) John M. Olver & Renae A. Olver, 11.65 acres, Baltimore County, Easement Donation w/ The Manor Conservancy

D. Agriculture (David/Toby)

1. Committee Report (information/update)

E. Land Trust Advisory Committee (Phil/Michelle)

1. Committee Report (information/update)

F. Keep Maryland Beautiful Grants Committee (Gary/Mary)

1. Committee Report (information/update)

G. Other Committee Updates

IV. Other Business [4:50 – 5:00]

Adjourn Regular Meeting

5:05 PM Begin Special Session of the Board of Trustees

V. Presentation of Proposed Recommendations for MET's Next Steps Regarding the Launch of Forever Maryland Foundation [5:05 – 6:00 PM]

Introduction – (Jim Constable)

Presentation – (Bill Leahy/Ted Sudol)

1. Report and Recommendations regarding MET's next steps as to the launch of the Forever Maryland Foundation and succession plans for MET
2. Review of proposed Board Action

----- BREAK for DINNER ----- [6:00 – 6:30]

VI. Board Discussion – Board Action [6:30 – 8:00]

VII. Adjourn

The next regular meeting of the Board will be held on Monday, March 5, 2018.

Additional enclosure(s):

Other information available on line: