

How to Request Your FACTS™ Permit Online

It is easy to request your permit(s) online from your FACTS™ account. Once your permit request(s) has been submitted you will receive notification (text and/or email), when it has been authorized. If you have any questions, please contact Meredith Jones at 410-260-8301 or fisheriesereporting.dnr@maryland.gov

Log in to FACTS

From your phone or tablet: maryland.fisheryfacts.com/mobile

Computer, Laptop, or Tablet: maryland.fisheryfacts.com



New to FACTS?

- FACTS will prompt you to go to your My Account page to request your permit – Choose 'OK'
- Choose 'Request Permit' to review the terms and conditions of the agreement
- Check the box to accept the terms and a button to 'Request Permit' appears at the bottom of screen
- Choose 'Request Permit' button to submit your request
- You must continue to report on paper until your permit has been approved

Here is how it will look on your mobile phone:

The mobile app interface shows a sequence of screens. The first screen, 'PILOT PROGRAM PERMITS', prompts the user to go to their My Account page and has 'OK' and 'Cancel' buttons. An arrow points to the 'OK' button. The second screen, 'Pilot Program Permits', shows 'Blue Crab Pilot Permit' and states 'You are not currently permitted for Blue Crab' with a 'Request Permit' button. An arrow points to the 'Request Permit' button. The third screen shows the permit details and terms, with a yellow box asking the user to review conditions and check a box at the bottom. An arrow points to the 'Request Permit' button at the bottom. The fourth screen shows the terms and conditions with a checkbox for acceptance, which is circled in red, and a 'Request Permit' button at the bottom, also with a red arrow pointing to it.

Already a FACTS user and want to add a permit for another fishery?

- Go to 'My account' in the upper right corner of your computer screen or 'My Permits' on your phone
- Choose 'Request Permit' to review the terms and conditions of the agreement
- Check the box to accept the terms and then a button to 'Request Permit' will appear
- Choose 'Request Permit' button to submit your request
- You must continue to report on paper until your permit has been approved

Here is how it will look on your computer or laptop:

The computer website interface shows a navigation bar with 'Welcome, Dani Fisher', 'Home', 'My account', and 'Logout' buttons. An arrow points to the 'My account' button. Below the navigation bar, the 'Pilot Program Permits' section states 'Until you are permitted to use FACTS for a fishery, you will need to continue to submit those reports on paper to the department.' The 'Blue Crab Pilot Permit' section states 'You are not currently permitted for Blue Crab' and has a 'Request Permit' button. An arrow points to the 'Request Permit' button. Below this, the terms and conditions are shown with a checkbox for acceptance, which is circled in red, and a 'Request Permit' button at the bottom, also with a red arrow pointing to it.