

## Best Reporting Practices - When Reporting Harvest Using FACTS

### **Sending a Trip Start Hail**

- Trip start hails should be sent in the morning before you leave the dock or actively start fishing.
- If fishing with another waterman (as their crew) and you intend to split the harvest, you both must submit trip start hails in FACTS through your own accounts.

### **Revising a Trip Start Hail**

- Trip start hails should be revised if your crew count or anticipated landing time or location changes.
- Revisions should be sent right away if there is a change in crew count and at least 30 minutes prior to a new landing time.

### **Sending a Trip End Hail**

- Trip end hails should be sent any time after you have stopped actively harvesting for the day, but before you return to the dock.

### **Revising a Trip End Hail**

- Trip end hails should be revised if any information changes from the original trip end hail.
- Revisions should be sent in a timely manner.
- Revisions can be made before midnight of the day you went fishing, but not if fish were checked in (specific to striped bass).
- If you need to correct harvest information after the day you went fishing, contact the helpline.

### **Canceling a Trip**

- Trips submitted in FACTS should only be canceled if fishing did not occur (example: boat breaks down, learning how to use the system).
- For fishing trips, you should use the revise feature in FACTS to change information in your trip start hail or end hail.
- If you accidentally cancel a trip, then start the trip over and re-enter your information as soon as possible.