

**MEMORANDUM**

TO: Maryland Environmental Trust (MET) Board of Trustees, Area Representatives and Trustees Emeritus

FROM: John Turgeon, Acting Director

DATE: November 4, 2019

RE: **Board of Trustees Meeting on Monday November 4, 2019 at 4:00 PM.**  
There will be a light snack provided after the meeting concludes in the MET offices. No food or beverages are allowed in the Maryland Historical Trust (MHT) conference room.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE  
CROWNSVILLE, MARYLAND  
THIRD FLOOR CONFERENCE ROOM (MHT)**

**Finance Committee at 2:00 p.m.  
Executive Committee at 3:00 p.m.**

***AGENDA***

- 4:00 PM Regular Meeting of the Board of Trustees**
- I. Call to Order**
  - II. Presentation from Greg Bowen**
  - III. Board Work Plan & Governance Topics (Mary /Royden)**
    - A. Adopting Minutes of September 9, 2019 and October 7, 2019 regular meeting.
    - B. Chairwoman's Report (Mary)
  - IV. Acting Director's Report (John)**
  - V. Presentation from Phil Hager**
  - VI. Committee Reports (verbal/handout)**
    - A. Governance & Nominating (Toby)**

**B. Finance (Julia)**

1. Private budget update (information/update)

**B. Easements & Stewardship (Royden/John)**

1. Committee Report (information/update)

**C. Agriculture (Scott)**

1. Committee Report (information/update)

**D. Land Trust Advisory Committee (Phil)**

1. Cooperative Agreement Request (if applicable)
2. Land Trust Assistance Program Report
3. Land Trust Advisory Committee Report

**E. Grants Committee (Gary/Mary)**

1. Committee Report (information/update)

**F. Other Committee Updates**

**VII. Other Business**

**VIII. Adjourn Open Meeting**

**VII. Closed Meeting**

1. A portion of this public meeting may be closed to discuss matters with legal counsel.